

COOPER LANDING SENIOR CITIZEN CORPORATION, INC.

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To send a FAX to 907-595-3000 call first, please



SNUG HARBOR SENIOR HAVEN WAIT LIST POLICY

All requests must be made in writing and must meet all of the requirements of AHFC program that funds our project. Applicants will be placed on the requested waiting list in the order the application was received. There are two lists: (1) Immediate Entry List and (2) Not Ready List.

IMMEDIATE ENTRY WAIT LIST

Applicants who are willing and desire immediate entry into Snug Harbor Senior Haven when an apartment is available are placed on the Immediate Entry List according to the date their application is received. Three (3) days are provided for the applicant to make a decision. If the decision is not made within 3 days, it is considered a refusal. One refusal does not effect placement on the Immediate Entry List. After 2 refusals, the applicant is moved to the bottom of the "Not Ready" list.

NOT READY WAIT LIST

When a vacancy is available, and not filled by an immediate Entry applicant, applicants from the Not Ready List will be notified in the order of placement on the list. Refusal does not change their position on the Not Ready List.

If an applicant desires to be moved from the Not Ready to the Immediate Entry List, the applicant shall notify the Management Team in writing, and he/she will be placed on the Immediate Entry List according to the date of the application request. The same policies then apply as those on the Immediate Entry List.

ANNUAL NOTIFICATION

All applicants will be notified annually of their placement on the Wait Lists. To be removed from the list entirely, please notify the Management Team in writing. Questions may be directed to the Management Team.

RESIDENTS AGE 55 is the minimum age for residency



Revised 9-09

